



Ministry of Labour

Translated from Arabic

Guidelines number (11)

**SOPs of Safety and Health Measures
applied to curb spread of COVID 19 virus
(Transportation)**

These SOPs have been approved by the National Committee of Epidemics

Updated on 7 April 2020



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**M/S. Owners and drivers of transportation means,
These SOPs have been prepared for your and others' safety.
COVID 19 virus is of high risk and transmission ability. Therefore,
you are required to apply the following procedures and never
underestimate them.**

1. Safety measures:

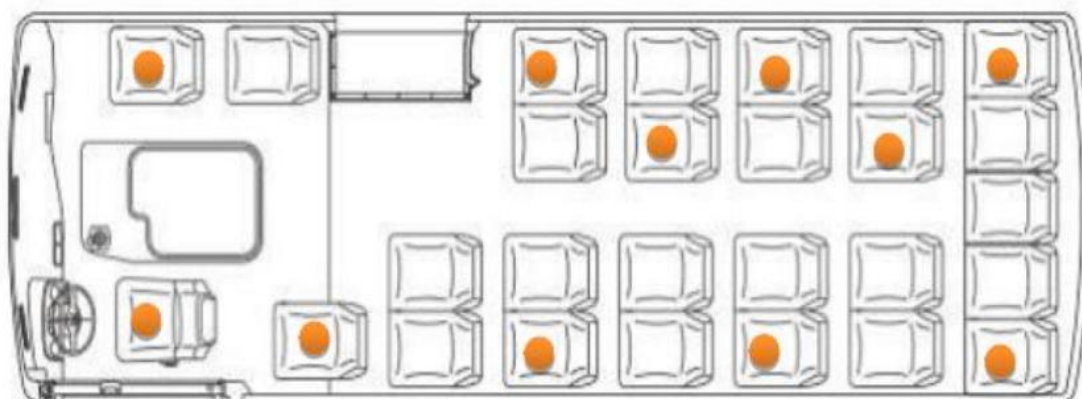
- Availability of hand-sanitizers, and adherence to use PPEs (such as masks and gloves) by passengers and drivers (masks shall be replaced twice a day minimum by the driver),
- Never remove masks and gloves but inside a collection bin, and only after ensuring availability of hand sanitizer. Gloves are removed, hands are sanitized first, then mask is removed, hands are re-sanitized, new gloves are used, and new mask is used. The old mask is disposed properly in a bag,
- Number of bus passengers shall not exceed 50% of total licensed number as shown in the sketch below,
- Never stop for passenger bus ride / drop during the trip (start point, and arrival point only),



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- Buses shall be sterilized every day, in particular doors and windows' handles and all points of contact from inside and outside.
- Never use alcohol for disinfection inside buses being highly inflammable.
- For use by drivers before and after getting inside.
- A special log shall be used to document daily information of bus numbers and trips of all buses designated for workers' transport from dorm to factory and backward. The log shall include number of trips, times, and number of passengers of each trip.

(A sketch shows seating example of passengers inside the bus, for reference but not limited to)



Stay Safe



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