

A standard contract for Non-Jordanian workers in Textile, Garment and Clothing Industry

Issued by virtue of Article 15 of the collective agreement No. 39/2013 signed on 05.28.2013 between Jordan Garments, Accessories, & Textiles Exporters` Association (JGATE), the General Union of the Owners of Garments Factories and the General Trade Union of Workers in Textile, Garment and Clothing Industries

Jordan Garments, Accessories, & Textiles Exporters` Association (JGATE)

The General Union of the Owners of Garments Factories

The General Trade Union of Workers in Textile, Garment and Clothing Industries

First Party:

The Employer:

Represented by Mr. / Ms:

Address:

Telephone No.:

Second Party:

Full Name of Worker :

Date of Birth: (Day / Month..... / Year)

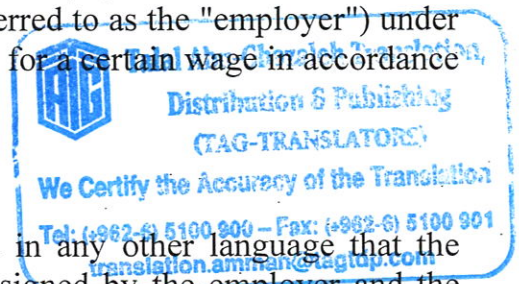
Nationality:

Passport number :

Address :

Telephone No.: :

Under this contract, the two parties agreed that the Second Party (hereinafter referred to as the "worker") shall work for the First Party (hereinafter referred to as the "employer") under the supervision and management of the First Party in return for a certain wage in accordance with the following terms and conditions:



1. The Employment Contract:

The employment contract shall be drafted in Arabic and in any other language that the worker understands and shall be in three original copies signed by the employer and the worker. Both parties shall maintain an original copy and the third copy shall be submitted to the Ministry of Labor for the purpose of issuing the work permit.

2. Term of the Contract:

Both parties agreed that the term of this contract shall be _____ taking into consideration that the issuance of work permits according to the procedures followed by the Ministry of Labor. Accordingly, the term of the contract shall commence on the date of worker's arrival in the Hashemite Kingdom of Jordan (hereinafter referred to as "Jordan"), and the employer shall fulfill the legal requirements for the issuance of residency and work permits.

3. Job description and location of Work:

- a. The worker shall be engaged in the profession of _____ and shall be committed to performing his duties and responsibilities as required by the nature of the work and according to the directions of the employer or his/her representative.
- b. The workers' workplace shall be at the employer's enterprise located in the area of _____. The employer has the right to relocate the site of work for the worker to other branches of the enterprise within Jordan provided that the worker shall be informed in writing one week prior to the date of relocation without prejudice to the worker's financial entitlements and after receiving the approval of the Ministry of Labor.

4. Employment and Travel Arrangements:

- a. The employer shall be responsible for completing the employment process including the worker's travel arrangements. The Worker shall not be subject to any charges or fees except for the official fees due in his /her home country. In his turn, the worker shall confirm his full awareness that he/she is not obliged to pay any fees to any party other than the official fees in his/her home country.
- b. The employer shall:
 1. Make all necessary arrangements for the proper reception and transportation of the worker from the point of his/her arrival in Jordan, to the place of his /her workplace free of any charges.
 2. Provide the worker with a free air-ticket from his /her home country to Jordan upon employment, and with a free return air-ticket to his/her home country, either at the end of the contract or at the termination of the employment relationship subject to paragraph 5 / B / 3 of this contract.
 3. If the worker terminates the employment relationship illegally before completing the full term of contract, the employer shall not be obliged to cover the full cost of the return air-ticket from Jordan to the worker's home country. In which case, the employer shall cover a proportion of the cost of the return air-ticket proportional to the actual employment term the worker completed out of the full term of the employment contract.

5. Wage and working hours / employer obligations:

In return for his/her services, the employer shall provide the worker with the following commitments and benefits:

